



Board of Trustees Regular Meeting
Thursday, January 28, 2021 5:30pm
Zoom Video Conference

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, the following will be in effect at the January 28, 2021 Board meeting:

- Board action will be limited to matters that are either (1) necessary and routine, or (2) necessary to respond to the COVID-19 outbreak and the current public health emergency. All other matters must be postponed until regular meetings may resume that are in full compliance with the OPMA.
- Trustees and Staff will participate remotely by teleconference.
- Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

Public Comments

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

AGENDA

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of November 19, 2020
Approval of minutes for special meeting of December 14, 2020
4. Communications

5. Presentation - Ascending Leadership will discuss the diversity, equity and inclusion work NOLS has contracted them to complete in 2021.
6. Public comments
7. Financial reports: November 2020; December 2020
8. Approval of vouchers: November 2020; December 2020
9. Unfinished business
None
10. New business
 - N.1. Approval of the 2021 Capital Budget
 - N.2. End-of-year/Start-of-year fiscal reconciliation
 - N.3. Approval of Resolution 21-01-01: Authorizing staff to transfer funds
 - N.4. Approval of holiday early closure for New Year's Eve 2021
 - N.5. Approval of All Staff Training Day closures for 2021
 - N.6. Verbal update and discussion regarding NOLS' COVID-19 response
 - N.7. Verbal update regarding NOLS' involvement in Dolly Parton's Imagination Library
11. Reports
 - R.1. Monthly Statistics Reports: November 2020; December 2020
 - R.2. 2020 Annual Statistics Report
 - R.3. Monthly Activity Reports: November 2020; December 2020
 - R.4. Customer Comments: November and December 2020
 - R.5. Highlight Log: November and December 2020
12. Public Comments
13. Trustee comments
Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.
14. Next meeting: 5:30pm, Thursday, February 25, 2021 at the Port Angeles Main Library or by teleconference, as appropriate to public health parameters in effect.
15. Agenda items for next meeting
16. Adjournment

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

*NOLS Mission Statement
Adopted 11/22/16*

Upcoming Board meetings

<u>Date</u>	<u>Time</u>		<u>Location</u>
Thursday, February 25, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, March 25, 2021	5:30pm	Regular meeting	Forks Branch Library
Thursday, April 22, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, May 27, 2021	5:30pm	Regular meeting	Sequim Branch Library
Thursday, June 24, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, August 26, 2021	5:30pm	Regular meeting	Clallam Bay Branch Library
Thursday, September 23, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, October 28, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, November 18 , 2021	5:30pm	Regular meeting	Port Angeles Main Library

Note: no regular Board meetings scheduled in July or December.

North Olympic Library Foundation meetings generally occur on the same dates as NOLS Board meetings, usually at 2pm in the Administrative conference room of the Port Angeles Main Library.

Friends of the Library meetings

Clallam Bay Friends of the Library	Second Tuesday of March, June, September, and December at 1:30pm at Clallam Bay Branch Library
Friends of the Forks Library	Varies. Check with the Forks Branch for the next date.
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Third Tuesday in July, 9:30am at the Sequim Branch Library. Annual Meeting is held in January, date/location usually announced in December.

Note: Foundation and Friends meeting schedules can vary; please check with Library to confirm before attending.